

**KANSAS CITY CHAPTER MEETING PROFESSIONALS INTERNATIONAL (KCMPI)
BOARD OF DIRECTORS MEETING
December 14, 2005
Marriott Courtyard Convention Center, Overland Park, Kansas**

The meeting was called to order by Jill Quinn, President, at 8:30 AM. A quorum was present; the agenda is attached as Exhibit #1.

Votes Taken:

On a motion by Carolyn McClure, second by Kari Ziblut, it was approved to accept the November minutes.

On a motion by Miya Macken, second by Kari Ziblut, it was approved if funds can be found to move \$500 to the scholarship committee.

On a motion by Kari Ziblut, second by Vanessa Kane, it was approved to move \$2000 from Program Speaker Fees to Program Food and Beverage.

On a motion by Vanessa Kane, second by Cynthia Patterson, it was approved to eliminate the Program Coupon Books effective January 1, 2007.

On a motion by Miya Macken, second by Kari Ziblut, the Consent Agenda was approved.

Actions Agreed Upon:

Vanessa Kane will follow-up with Alton Hagen about the additional Job Bank questions by the January Board meeting.

Jill Quinn will follow-up with Diane Wolfe to see if there are funds (\$500) that can be moved to support the scholarship committee.

Bob Easton will follow-up with KCSAE and the Golf Committee regarding their involvement in the May golf event.

Jill Quinn will check with other chapters at PEC to see how they handle job bank.

Other Items:

Financial Report

Diane Wolfe, VP of Finance was absent. There was no financial report.

Account balances as of November 30, 2005:

- Commerce Merchant Account	\$4,959.59
- US Bank Checking Account	\$2,721.47
- US Bank Money Market Account	\$95,776.40
- Outstanding Invoices	<u>\$590.00</u>
Total:	\$104,047.46

Other

The Job Bank questions from the November meeting were addressed in the TSR. There was discussion that there should be a back-up Committee Chair for Job Bank because Alton's schedule is very busy. There was

discussion that the job bank is a benefit for members and the TSR states that it is not limited to the membership but to the industry. There was discussion as to why the positions are not listed. The job bank began as an unofficial position – now MPI says it should be a position. A possible solution was suggested of listing just positions and not the locations to help with confidentiality. If the positions are posted there is the responsibility of follow-up and accuracy. A request was made to discuss the process with Alton Hagen, Committee Chair. Vanessa Kane will follow-up with Alton by the January Board Meeting. This is a possible agenda items for the mid-year retreat as we look toward what we are doing next year in our planning process. Jill Quinn will research what other chapters are doing at PEC.

Teresa McNamara Worcester reported the new scholarship program will roll out January 1st. There will be 2 \$500 awards. She requested \$325 from scholarship funds for Membership Renewal be reallocated toward the scholarships. She also requested that \$425 from scholarship hotel accommodations be allocated to the 2006-2007. Since we are not on an accrual accounting basis, those funds cannot be allocated to next year. Recertification money can be moved. The criteria for the two \$500 scholarship awards was clarified, they have to give something back to the chapter. Maria Davis has put together an application form that stipulates the criteria and promotes new membership, attendance, newsletter contributions, and service on a committee. They need to be active and document they have met the criteria. Teresa stated the \$325 from renewal is committed because there were 2 applications that came in after the TSR was submitted. Recertification has not been applied for. The membership funds need to support the basis of the education. We need to see if there is \$500 available for the new project. Jill Quinn will check with Diane Wolfe to see if there are funds available. Carolyn McClure stated there might be funds in Strategic Alliance.

Inge Hafkemeyer stated the need to move \$2,000 from the program speaker line item to the program food and beverage. There is concern over the February reception, the night before the program, and the cost for that reception. There was discussion of the reception being sponsored.

Inge Hafkemeyer discussed the need to remind people of the upcoming events. The Program Committee will send a “mark your calendar” post card mailing. There was discussion of how to best market the monthly programs.

The holiday auction was discussed and ways to raise money, it may be time to look at the auction and see if there is a better way. Some members are upset that we are not giving all the money raised to charity. There was discussion regarding the cost to run the chapter. A suggestion was made that this maybe a newsletter article addressing the concerns that all the money is not given to St Vincent's. Jill Quinn will research what other chapters do at PEC.

There was discussion of the Program Coupon Books and changing them back to the fiscal year or possibly even eliminating them. A motion was approved to eliminate the coupon books effective January 1, 2007.

There was discussion that KCSAE is excited about partnering with us for the May golf event and possibly a misunderstanding of the status. Bob Easton will follow-up by the January board meeting.

Kari Ziblut reported that Chateau Avalon is not willing to comp the rooms for the mid-year board retreat. She has been in contact with The Great Wolfe Lodge. They are checking to see if they can comp the rooms and will get back to her. She is still waiting to hear from the venues. The Radisson downtown might be an option, if Chateau Avalon or The Great Wolfe Lodge can't comp the rooms. There was discussion of possible sites for future retreats.

Jill Quinn gave an update the Mid-year retreat. Maureen Hodgson will be the facilitator. Some of the areas to be covered are: retention and slow growth in membership; leadership; people are looking for many benefits for their membership dollars; keeping positions filled; Ed Con having a chairperson and where is it going to be in the future; age of membership; and processes and procedures.

Teresa McNamara Worcester announced Marlys Arnold is the first recipient of the PEC award.

Attendance

Members Present

Jill Quinn, President;
Cynthia Patterson, CMP, Director Public Relations & Community Outreach
Carolyn McClure, VP of Fundraising and Strategic Alliance
Kari Ziblut, CMP, VP Membership
Tanya Zuckerman, CMP, President Elect
Inge Hafkemeyer, Director of Monthly Program/Professional Development
Miya Maken, Director Member Care and Recruitment
Bob Easton, Director Special Events
Vanessa Kane, CMP, Director of Publications and Marketing

Members Absent

Jeanne Burris, Immediate Past President
Patti Gaughan, CMP, VP of Communication
Diane Wolfe, CMP, VP of Finance
Sherie Howell, CMP, VP of Education
Doug Fagen, Community Outreach
Brad Plumb, CMP, Special Education Projects

Guests Present

Teresa McNamara Worcester – Scholarship Committee
Michelle Wait – Awards Committee Program Committee

Non-Members Present

Cheryle Grinter, Chapter Administrator

Jill Quinn, President, adjourned the meeting at 10:05 AM.



- I. Call to Order
- II. Review/Approve minutes of November meeting
- III. Financial Report (Diane Wolfe, CMP)
- IV. Committee Report Highlights
 - a. Job Bank – please note information requested at last board meeting
- V. Actions requested by committees:
 - A. Scholarship – Changes (Teresa Worcester)
 - B. Monthly Programs Budget (Shari Hockenbery/Inge Hafkemeyer)
Mid-year Board Retreat - State of the Chapter Review
- VI. Other Business
 - A. Review of Committee Positions
 - B. Review status of Action Items from last month minutes (November)
- VII. Approve Consent Agenda
- VIII. Adjourn

Committee Reports Included:

Job Bank
VP Finance – at meeting
Scholarships
Awards & Recognition
VP Communication/Directory
Community Outreach
Website
Monthly Programs/Professional Development
President
Golf Tournament (no new updates this month)
Member Care & Recruitment
Fundraising

Strategic Alliance/Sponsorship
Public Relations
Past President (Nominating & Holiday Party)
Ed Conference
Newsletter
President Elect

Committee Reports Missing:

Multi Cultural Initiative
CMP/CMM
Bylaws/Policies & Procedures – no new activities
Women’s Leadership Initiative